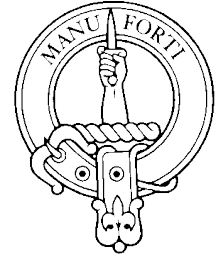


# Bayne Genealogical Research

Blågullsvägen 9, 24471 Dösjebro, Sweden  
info@bayne.se  
www.bayne.se



## External Privacy Policy

### Bayne Genealogical Research

#### About Bayne Genealogical Research and this Privacy Policy

Bayne Genealogical Research, org. no. 670605-3144, Blågullsvägen 9, 244 71 Dösjebro (“**Bayne Genealogical Research**” or “**we**”) is a genealogical research company supplying services and products such as personal information needed by customers for their genealogical research, heir research or for genealogical travel purposes.

When you become a customer of Bayne Genealogical Research we will in various ways process your personal data (ie information that relates to you as a physical person). We will then treat it in accordance with this privacy policy.

Bayne Genealogical Research is responsible for personal data and thus responsible for the processing of your personal data in accordance with the principles set in this privacy policy. We are committed to protecting your personal information and comply with all applicable laws and regulations that are in place to protect the privacy of individuals.

It is important to us that you feel secure with the personal data we collect and process. This privacy policy therefore covers all necessary information about our handling of your personal data. If you have any questions, fell free to contact us through the contact details below.

#### What personal data do we collect and where from?

The types of personal data that Bayne Genealogical Research collects may, depending on the context include:

- name, personal id number and contact information, including address, telephone number and e-mail address;
- probate, testament, death certificate and other public documents as requested by the customer or received from the customer;
- delivery, billing and payment information.

Your personal data may be collected from the following sources:

- when you contact us **via e-mail**, eg if you submit a request for information;
- when we search for public information for deceased as well as living persons.

#### Why do we process your personal information?

If you are a customer of our company, the statutes of Bayne Genealogical Research apply. In order for us to be able to administer your request, offer good service and follow up on our work, we need to have access to the information mentioned above. Furthermore, we need your personal

information as a reference on work done so that if the customer decides to return for further advice, service or a new request previous work can help and shorten the process of finding new information.

In summary, Bayne Genealogical Research may use your personal data for the following purposes and on the basis of the following legal grounds:

- **Execution of agreements:** For the administration of customer orders, execution of deliveries, services and advice and to carry out payments and provide genealogical tours.
- **Now living persons:** For the administration of public personal data concerning now living persons.
- **Fulfill legal obligation:** We save invoice documents in accordance with current accounting rules.
- **Eligible interest:** To be able to communicate with you via e-mail.

### **Storing personal data**

Bayne Genealogical Research takes all reasonable steps to ensure that your personal data is processed and stored securely. Your personal information is never stored for longer than is permitted by applicable law and to achieve the purposes stated above. Your personal data is processed by us during the time periods given below after which we delete your personal information.

- **Customer:** Your information is stored as long as you are a customer of ours and then for a maximum of seven years after your last request has been followed through, for follow up purposes or if a request from the customer is made to retrieve previously collected information.
- **Contact person for companies:** Your information is stored as long as you have a specified relationship with Bayne Genealogical Research, unless we need to save your personal data further for any of the points below.
- **Communication:** If you have contact with Bayne Genealogical Research via e-mail, for example, your personal data is stored for as long as necessary to complete the contact.
- **Legal obligation:** Bayne Genealogical Research saves data that constitutes accounting information in accordance with current accounting rules.

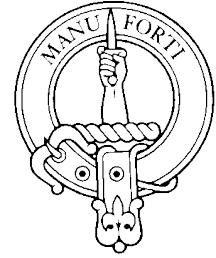
### **Transfer of personal data**

Bayne Genealogical Research always takes the utmost care when transferring your personal data and your personal data is never forwarded without our prior support in this privacy policy and that appropriate security measures are taken.

Bayne Genealogical Research will neither transfer nor sell any personal data and Bayne Genealogical Research does not sell any personal data.

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## Withdrawal of consent

In the event that we process your personal data because you have given your consent to it, you can revoke your consent at any time by contacting using the contact information below. Such revocation may be made in whole or in part. If you do not wish to receive information from us, you can withdraw your consent by contacting us using the contact details below.

## Your rights

You have the right to obtain the personal information that we have registered about you and how this is used, by applying in writing to us through the contact information below. You also have the right to request that the personal information about be corrected should it be incorrect, incomplete or misleading by contacting us using the contact information below. To protect your integrity and your personal information we may require that you identify yourself when requesting our assistance.

In accordance with applicable personal data legislation, you also have the right to request that your personal data be deleted or that the processing of your personal data be restricted. You are also entitled in some cases to object to the processing of your personal data and to request that your personal data be transmitted in digital format.

You may submit a complaint to the Data Inspectorate if you believe that Bayne Genealogical Research's processing of your personal data does not take place in accordance with applicable law.

## Changes to the privacy policy

Please note that the terms of the integrity policy may change. In that case, the new version will be published on the Bayne Genealogical Research homepage. Make sure you read these terms on a regular basis to make sure that you are happy with the changes. You should therefore read these terms periodically to ensure that you are satisfied with the changes. However, for changes of material significance, we will notify you by email, if you have given us your email address, that changes have been made.

If the changes relate to such personal data processing that we carry out with your consent, we will give you the opportunity to submit your consent again.

## Contact us

If you want to contact us concerning this privacy policy or concerning the handling of your personal information you are welcome to contact Bayne Genealogical Research using the contact information below.

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